



MASSACHUSETTS DEPARTMENT OF MENTAL HEALTH  
JAIL/ARREST DIVERSION GRANT PROGRAM  
FY18

# GRANT APPLICATION FORM

RFA Number: BD-18-1022-DMH08-8210B-21306

Application Date: October 22, 2021

## A. Applicant Profile:

Municipality

Chief Municipal Official: **Michael Sullivan**

- Mayor
- XXXX Town Administrator
- Town or City Manager
- Town Coordinator
- Administrative Coordinator
- General Manager
- Chief Administrative Officer
- Executive Secretary
- Executive Assistant
- Municipal Assistant
- Board of Selectmen

Business

Type: \_\_\_\_\_ (C.E.O. name)

- Non-Profit
- Not for Profit
- For Profit

Individual

Organization/Individual Name: Town of South Hadley Police Department

(Lead Organization, if joint application)

Address: 41 Bridge Street, South Hadley, MA

01027

Contact Person Name: JENNIFER GUNDERSEN

Title: CHIEF OF POLICE

Phone: 413-538-5050 X 6301

Email: gundersenj@southhadleypolice.org

FAX: 413-538-5050

Applicant is available to start Grant activities as of: 12/01/2021

(date)

**Applicant seeks Grant support to:**

- Operate a police-based Jail/Arrest Diversion Program
- Enhance behavioral health training opportunities to Applicant's law enforcement and/or other first responder personnel
- Provide a behavioral health training and/or consultation service to law enforcement organizations
- Provide a community service that supports/receives individuals diverted by law enforcement from arrest, court, or hospital emergency departments.
- Organize efforts to improve local collaboration between law enforcement and behavioral/social service systems.

- Applicant has not received DMH Grant Support for Jail Diversion Activities in the past.
- Applicant has received DMH Grant Support for Jail Diversion activities in the past. This Application is a:
  - Request for a new grant
  - Request for renewal/continuation of existing grant
  - Request for expansion or change of existing grant

**B. Statement of Interest:**

**Applicant's Community Implementation Strategy:** [see RFA Section (C)] Please state the Applicant's overarching goal to advance the performance of public safety services in respect to responding to citizens with behavioral health challenges and how the Applicant would envision the requested DMH grant support in furthering the implementation of the Applicant's specific strategic plan(s) for their community:

*The Town of South Hadley, as the grantee and fiscal agent, and the regional partner of the Granby Police Department, is requesting grant funding to improve the delivery of services to those in our communities who struggle with their mental health and wellness. The South Hadley Police Department will be the responsible fiscal agency for the purposes of this grant request. South Hadley Police Department (SHPD) is requesting funding under the Jail/Arrest Diversion Grant Program RFA to strengthen the delivery of services and further assist members of the community with behavioral health issues by working with a co-responder from Behavioral Health Network (BHN) at the onset of a call for service for a community member who is in crisis or suffering from a mental illness. The goal of co-response is to enhance the agency's response to assisting persons in crisis, suffering from a mental disability, or with a co-occurring substance abuse problem. This goal can be achieved by connecting those consumers in need with crisis and other mental health resources in the community. This connection will divert persons*

*with mental health struggles from the criminal justice system or hospital emergency departments to behavior or mental health providers that can offer help. If awarded grant funding, SHPD and Granby Police Department (GPD) will respond in the community with a dedicated co responder from BHN at the onset of a call for service that can be identified as a person who is in crisis or suffering from a mental illness.*

**Applicant's Objective(s) (check all that apply)**

- Increase collaboration between local law enforcement and behavioral health providers through stakeholder meetings and joint initiatives
- Increase the number of law enforcement and other first responders trained in behavioral health topics and increase the number and type of trainings available
- Increase the quality and consistency of behavioral health training delivered to law enforcement and other first responders
- Support law enforcement and other first responder departments to develop policies and procedures that increase safety and effectiveness when responding to citizens with behavioral health challenges
- Inform decisions on the use of force and other interventions that are used by law enforcement with new skills acquired through behavioral health training
- Increase the likelihood of diversion from arrest for citizens with behavioral health challenges when safe and appropriate to do so.
- 

Other \_\_\_\_\_

**Applicant's Intended Outcome(s) from grant activity, relative to citizens with behavioral health challenges (check all that apply):**

- X Positive Change in practice in my community
- X Positive Change in policy/procedure in my community
- X Positive Change in local resources in my community

**C. Proposed Project**

**Applicant requests Grant support for the following Project(s):** (Check any/all that you intend to request support for)

- C.I.T. Program
  - Single Department {Cost Corridor: \$30K-\$60K}
  - Regional {Cost Corridor: \$40K-\$90K}
- C.I.T. - T.T.A.C. {Cost Corridor: \$60K-\$300K}
- Co-Response Program
  - Single Department {Cost Corridor: \$30K-\$60K}
  - Regional {Cost Corridor: \$40K-\$90K}
  -
- C.R. - T.T.A.C. {Cost Corridor: \$60K-\$300K}
- Component Jail Diversion Program Model
  - Single Department {Cost Corridor: \$20K-\$60K}
  - Regional {Cost Corridor: \$30K-\$75K}

Total Funds Requested (estimated)

For FY22 \$60,773 Is start-up year less than 12 months?  Y  N

Unknown

For FY\_\_23\_\_ \$60,773

For FY\_\_\_\_ \$66,773

D. Applicant's Fiscal Condition:

Applicants must be must be of sound financial condition as determined by DMH. Please complete the checklist below:

*\*DMH reserves the right to request additional financial information from a Bidder/Contractor, at any time throughout the procurement or duration of the applicable Contract if DMH determines that such information is necessary to determine that the Bidder/Contractor is or continues to be in sound financial condition.*

Debarment

- The Applicant is not now, nor in the last five years, has been subject to debarment for state or Federal procurement purposes.
- The Applicant is, or, in the last five years, has been subject to debarment for state or Federal procurement purposes.

Corrective Action Plan

- The Applicant is not presently under a corrective action plan with any agency of the Commonwealth
- The Applicant is presently under a corrective action plan with an agency of the Commonwealth

Audit Resolution Agreement

- The Applicant is not presently under an Audit Resolution Agreement with any agency of the Commonwealth
- The Applicant is presently under an Audit Resolution Agreement with an agency of the Commonwealth

Individual & Business Applicants only:

Solvency

- The Applicant has not been in bankruptcy and/or receivership within the last ten calendar years.
- The Applicant has been in bankruptcy and/or receivership within the last ten calendar years.
- The Applicant has at least four months of adequate cash reserves.
- The Applicant does not have at least four months of adequate cash reserves.

Good Standing

- If incorporated, the Applicant is in compliance with all filing requirements of the state of incorporation and with the Commonwealth of Massachusetts.
- If incorporated, the Applicant is currently out of compliance with all filing requirements of the state of incorporation and with the Commonwealth of Massachusetts.

Tax Compliance

- The Applicant is in compliance with all federal and Massachusetts tax laws.

- If incorporated, the Applicant is in compliance with all filing requirements of the state of incorporation and with the Commonwealth of Massachusetts.
- If incorporated, the Applicant is currently out of compliance with all filing requirements of the state of incorporation and with the Commonwealth of Massachusetts.

**Tax Compliance**

- The Applicant is in compliance with all federal and Massachusetts tax laws.
- The Applicant is not in compliance with all federal and Massachusetts tax laws.

**E. Applicant's RFA Response:**

The following documents are to be included with the initial submission of this Application Packet. Please check off all items you have included with this submission:

- Grant Application Form
- Project Proposal (See ATTACHMENT F for required content)
- Cost Proposal (See ATTACHMENT G for required content)
- Commonwealth SDP Form 1 (Supplier Diversity Plan) *[if requesting funds greater than 150K]*
- Job Descriptions of any grant funded positions
- Rate Schedule (provide your payment rate(s) for applicable personnel/services/reimbursements that may be charged to the Grant)
- Organization Chart 1: Host Department/Agency & Grant Oversight
- Organization Chart 2: Proposed Grant Program
- Copies of applicable license(s)/certification(s) *[for individual trainers/consultants only]*
- 3 Letters of Support *[if an organization Applicant]*
- Resume and 3 Professional References *[if an individual Applicant]*

**F. Applicant's Official Signature** (must be an individual authorized to negotiate for and execute the contract on behalf of the Applicant Organization):

\_\_\_\_\_

**(Signature)**  
MICHAEL SULLIVAN

\_\_\_\_\_

**(Print Name)**  
TOWN ADMINISTRATOR

\_\_\_\_\_

**(Title)**

\_\_\_\_\_

**(Date)** 10/25/2021

Date Application Received: \_\_\_\_\_ Time: \_\_\_\_\_ Complete:  yes  
 no

Received by: \_\_\_\_\_ Title/Department:  
\_\_\_\_\_

Reply to Applicant sent on: \_\_\_\_\_

- Applicant/proposed Project is not qualified and/or Approved.
- Applicant and proposed Project is Qualified and Approved, effective \_\_\_\_\_.

